

# Multi-Purpose Indoor Facility Rules and Agreement

## Rules

Created 12-2016

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### General:

- Adult supervision is required at all times.
- No profanity.
- No gum, food or drinks in the facility, with the exception of water.
- No spitting.
- Tennis shoes only; no cleats.
  - Clean & dry
- No climbing on nets.
- Avoid throwing, hitting or kicking objects into ceiling lights and fan.
- Be respectful of other groups using the facility at the same time.

### Storage:

- Only adults are allowed in storage rooms.
- Return all equipment to storage after each practice.

### Scheduling:

- Using the facility without having made reservations will result in the loss of privileges.
- Inform the activities director of cancellations so as to make the facility available to others.
- Facility usage is for team practices only, and not intended for individual use.
- Always try to schedule 5 days in advance. Last minute scheduling is difficult to accommodate.

### Other:

- The double glass doors should remain locked at all times.
- Temperature and fan control settings are to be left alone.
- Theft or damage may result in loss of privileges:
  - First Offense: Suspension
  - Second Offense: Privileges Revoked
- The facility is to remain clean and orderly; you are responsible for clean up at the conclusion of each use. Please line up your team and have them walk the turf, picking up.
- Upon leaving, secure the building by checking restrooms for cleanliness (toilets flushed), turning off lights, and locking doors.

### Problems or Damage:

- Whether you found it or caused it, immediately report problems or damage to:
  - Activities Director
    - 646-6091
    - [pcavanagh@mphawks.org](mailto:pcavanagh@mphawks.org)

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## Agreement

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By signing below, I agree to the following:

- I will respect the needs of others in sharing space within the facility (three batting cages, turf area, and loft area).
- I am responsible for reserving practice space through the Activity Scheduler site/software.
- The school and its activities have priority over non-school programs.
- High school scheduling has priority over middle school activities, and the right to schedule the entire facility as needed.
- Current, in-season, high school activities have first priority when scheduling space within the facility. Additionally, any or all other activities may be cancelled if/when weather becomes a factor for them.
- Administration has final approval for any and all scheduling conflicts.
- I will receive a key card for the facility only when I agree to be held responsible for the contents of this document in its entirety by signature below.
- If I lose my key card I am to notify the school district for immediate deactivation to keep the building secure, and I will receive a replacement key card as soon as possible.
- If I lose my key card and someone else uses it to enter the facility, I may be held liable if damages occur.
- Two or three non-school groups (Youth, Nitro, Bull Town, etc.) may be scheduled to share the main turf area, but the loft area will be limited to one group.
- I have read and will be held responsible for the contents of this document in its entirety. Failure to comply will result in the forfeiture of use of the facility.

The ability to use the multi-purpose indoor facility is a privilege that is offered to adults within the Mid-Prairie Community School District. The preceding rules and agreement items were developed to help monitor its use as well as the proper care of the facility.

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Printed Name

Signature

Date